Tab C-3

FUNCTIONS

Assessment and Evaluation Staff

The Chief, Assessment and Evaluation Staff, under the general direction of the Director, shall:

1. Provide psychological services to the Office of Training and, with the concurrence of the Director, to other Agency components within the United States and overseas.

2. Provide intensive psychological assessment of individuals referred, to assist in determining their suitability for certain positions of a critical and sensitive nature, and to analyze psychological factors important for the jobs for which assessment is conducted.

3. Develop, apply and interpret psychological assessment techniques and methodology to determine professionally the abilities, limitations and possibilities inherent in candidates for the Junior Officer Trainee Program, the Junior Career Development Program, in indigenous personnel, and in other appropriate groups and individuals.

4. Develop, apply and interpret psychological evaluation techniques appropriate to each of the courses offerred by the Office of Training in order to determine student ability to learn, the psychological elements of course content, the effectiveness of instruction, appropriate means of testing and evaluation, and what other phases of the training operation may be susceptible to the application of psychological analysis.

5. Develop, adapt, coordinate, apply and interpret any or all types of objective, projective, and situation testing techniques which may be appropriate to the Agency needs.

6. Operate and administer all personnel testing programs and recommend improvements to the operational aspects of testing techniques.

7. Operate a continuous research activity in order to improve forms, techniques, procedures and results of all Staff programs and to explore new areas in which psychological services might be provided to the Office of Training or other Agency components.

8. Maintain liaison with other governmental, quasi-official and private organizations and individuals concerned with psychological matters.